



Mission Heights
JUNIOR COLLEGE
GROWING GREATNESS
KIA MANA AKE

MINUTES OF THE MEETING OF THE SCHOOL BOARD OF MISSION HEIGHTS JUNIOR COLLEGE

Date: 31 October 2024
Time: 5.04 pm
Venue: Meeting Place

Opening karakia:

Present: I Morrison (Principal), A Singh (Presiding Member), P Hale, J Wang, I Pori, N Mathew (Student Rep), A Wang (Student Rep)
By invitation: N Naidoo (Associate Principal)

Apologies: L Hohepa, D Choong (Staff Rep).

In attendance: Raewyne Orbell (Board Secretary)

Item		Action
	A Singh: Acknowledged N Mathew as the outgoing Student Rep for his time on the board. Welcome was made to A Wang as the incoming Student Rep.	

Confirmation of members present or apologies	<p>Motion: That the attendance register be accepted Moved: A Singh Seconded: I Pori Carried</p>	
Confirmation of minutes of previous meeting	<p>Motion: that the minutes of the last meeting held on 15 September 2024 be taken as read and confirmed. Moved: A Singh Seconded: J Wang Carried</p>	
Declaration of Interests	<p>No changes to those noted at the last meeting. Motion: That the Declaration of Interests be accepted. Moved by: A Singh Seconded by: P Hale Carried</p>	
Finance Report	<p>Presented by P Hale: Motion That the Finance Report, the September 2024 finance Reports, Payments and Investments schedules be accepted and approved. Discussion of possible purchase of 2nd School Van in 2025. Moved: P Hale Seconded: I Pori Carried</p>	

Property Report	<p>Presented by J Wang:</p> <p>Motion That the Property Report be accepted. Moved: J Wang Seconded: I Pori Carried</p>	<p>Update on the Coast Lift in the next Property Report.</p> <p>Process that all property documents get sent by Watershed to Rob to avoid duplication of documents signed. Rob to send documents to Anne to sign off on behalf of the board.</p>
Health & Safety Report	<p>Presented by J Wang:</p> <p>Motion That the Health and Safety report be accepted. Moved: J Wang Seconded: N Mathew Carried</p>	
Principals Report	<p>Presented by I Morrison:</p> <p>Motion That the Principal's Report be accepted Moved: I Morrison Seconded: I Pori Carried</p>	
Ratification of out of zone resolution	Ratified at previous meeting	
Correspondence	<p>Motion: The Board approves The Inwards correspondence</p> <ul style="list-style-type: none"> - Chapel Downs School, courtesy letter regarding change to year levels 	

	<p>- ERO review office. Term 2 next year 2025.</p> <p>Moved: A Singh Seconded: P Hale Carried</p>	
General Business	<p>Motion: I Pori and L Hohepa attending upcoming Hui to be ratified</p> <p>Moved: P Hale Seconded: J Wang Carried</p> <p>N Matthew (outgoing student representative) thanked everyone for the opportunity to provide a student voice to the meetings</p> <p>A Wang (incoming student representative) introduced herself.</p>	
In committee	<p>"The Board moved into committee to exclude the public under Section 48, Local Government Information & Meetings Act, 1987.</p> <p>The Student and Staff Representatives left the meeting @ 5.45 pm</p> <p>The Board moved out of committee @ 6.30 pm</p>	
Date of next meeting	21 NOVEMBER 2024	

Meeting closed at	6.00 pm	
Signed by Board Presiding Member	Anne Singh	Date:

Closing karakia: I Pori