



Mission Heights
JUNIOR COLLEGE
GROWING GREATNESS
KIA MANA AKE

MINUTES OF THE MEETING OF THE SCHOOL BOARD OF MISSION HEIGHTS JUNIOR COLLEGE HELD

Date: 15/2/24
Time: 5.00pm
Venue: Meeting Place

Present: Ian Morrison (Principal), Anne Singh (Presiding Member), Paul Hale, Jenny Wang, Ianny Pori, Douglas Choong (Staff Rep), Rhys Attwood (attending by Google meet) (did not attend the google meet), Neil Mathew (Student Rep).

Apologies: Leeroy Hohepa, Rhys Attwood

In attendance: Raewyne Orbell (Board Secretary), Naddy Naidoo & Charlene Sinclair (left after 5-10 minutes)

Opening karakia

Minutes

Item	Motion proposed and seconded	Action
Confirmation of members present or apologies	<p>Motion that the apologies be accepted Moved: D Choong Seconded: J Wang Carried</p>	
Confirmation of minutes of previous meeting	<p>Motion that the minutes of the last meeting held on 8 February 2024 be taken as read and confirmed.</p> <p>Moved: A Singh Seconded: J Wang Carried</p>	
Declaration of Interests	<p>Paul Hale/Jenny Wang/Anne Singh: on both MHP Board & MHJC Board. Jenny Wang: is a DEEP teacher at MHJC - Husband Jason has quoted and completed building work for MHJC Anne Singh: is the Chair of South Auckland electorate</p> <p>Motion: That the Declaration of Interests be accepted. Moved by: A Singh Seconded by: D Choong Carried</p>	
Finance Report	<p>Presented by P Hale:</p> <p>Motion That the Finance Report be accepted and approves the December Governance Reports, Payments and</p>	

	<p>Investments schedules Moved: P Hale Seconded: A Singh Carried</p>	
Property Report	<p>Presented by J Wang: Motion That the Property Report be accepted. Moved: J Wang Seconded: I Pori Carried</p>	
Health & Safety Report	<p>Presented by J Wang: Motion That the Health and Safety report be accepted. Moved: J Wang Seconded: D Choong Carried</p>	
Principals Report	<p>Presented by I Morrison: Motion That the Principal's Report be accepted. Moved: I Morrison Seconded: P Hale Carried</p>	
Policy and assurance	<p>Policies were reviewed in terms of the schedule provided by School docs and recorded in the Principal's Report. Moved: I Morrison</p>	

	<p>Seconded: P Hale Carried:</p>	
Correspondence	<p>Motion: The Board approves The inwards and Outwards correspondence</p> <p>Moved: A Singh Seconded: P Hale Carried:</p>	
General Business	<p>The following items of General Business were discussed:</p> <ol style="list-style-type: none"> 1. 5 Year property plan Included in Property Report Moved: I Morrison Seconded: I Pori Carried 	
	<ol style="list-style-type: none"> 2. Code of Conduct signatures All members signed the document 	Rhys and Leeroy to sign next meeting
	<ol style="list-style-type: none"> 3. Table Schedule of Delegations Board discussed the Schedule Signed on behalf of the Board by A Singh. Moved: I Morrison Seconded: D Choong Carried 	

	<p>4. 2024 Budget Included in Finance Report Moved: P Hale Seconded: A Singh Carried</p>	
	<p>5. Reporting to MoE I Morrison:</p> <p>All documents required by MoE were read and approved</p> <p>Moved: I Morrison Seconded: N Mathew Carried</p>	
In committee (if needed)	<p>"The Board moved into committee to exclude the public under Section 48, Local Government Information & Meetings Act, 1987. The Student and Staff Representatives and N Naidoo left the meeting @ 5.44pm</p> <p>The Board moved out of committee @ 6.21pm</p>	
Date of next meeting	28th March 2024	
Meeting closed at	6.21pm	

Signed by Board Presiding member	A Singh	
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Closing karakia

Karakia Timatanga (opening)

Toru, Rua, Tahī!

Whakataka te hau ki te uru
Whakataka te hau ki te tonga
Kia mākinakina ki uta
Kia mātaratara ki tai
E hī ake ana te atakura
He tio, he huka, he hau hū
Haumi e, hui e, tāiki e

The West wind has changed
The South wind has fallen silent
The land bristles
The sea has goosebumps
The first rays of a red dawn pierce the night
Revealing snow, ice & frost (from mountains to sea)
The breath of life

Closing Karakia Whakamutunga (closing)

Kia Whakairia te tapu
Kia watea ai te ara
Kia tūruki whakataha ai
Kia tūruki whakataha ai
Hui e! **Tāiki e!**

Restrictions are moved aside
So the pathway is clear
To return to everyday activities
To return to everyday activities
Enriched, unified and blessed

Karakia mō te kai (food)

Nau mai e ngā hua
o Papatūānuku
o Ranginui kete kai
Whītiki kia ora!
Haumi e. Hui e. Tāiki e!

We welcome the gifts of food
provided by earth mother
and sky father, bearer of food baskets
Gifts bound together to sustain all of us!
United and connected as one!

Instructions for participating in the review process:

Go to schooldocs.co.nz

Click Search for your school

Start typing the school's name and select it from the dropdown list.

Enter your community username and password.

- Username: mhjc
- Password: greatness
- click on the relevant policy
- eg Food and Nutrition

The screenshot shows the website header with the school logo and navigation menu (Home, Current Review, Useful Links, Forms, Dashboard, Help). A search bar contains the text 'Food and nutrition'. Below the search bar, a list of search results is displayed, with 'Food and Nutrition' as the top result. The content of this result is visible, including the text: 'At MHJC, we promote a healthy lifestyle to our community – students, staff, and families – as part of our commitment to a safe and inclusive school environment and to the National Administration Guidelines. Educating students about nutrition and encouraging healthy active learning contributes to their personal success and wellbeing, and to a healthier community for everyone. Our school follows food safety guidelines. Promoting a healthy food and drink environment A healthy food and drink environment helps support a young person's wellbeing (hauora), including their immediate physical and mental growth and development. It also helps establish positive behaviours for the future. At MHJC, we: • ensure that any food or drink provided by/through school (e.g. in class or sold at school) aligns with any national food and nutrition guidelines, such as the Ministry of Health's Healthy Food and Drink Guidance - Schools'. On the right side of the page, there is a red 'UNDER REVIEW' banner for 'Term 3 2022' and a red icon with a microscope, which is the login icon mentioned in the text.

Then click on the red icon with the microscope on the right to log in and make a comment.

Then click on the red icon with the