



Mission Heights
JUNIOR COLLEGE
GROWING GREATNESS
KIA MANA AKE

MINUTES OF THE MEETING OF THE SCHOOL BOARD OF MISSION HEIGHTS JUNIOR COLLEGE HELD

Date: 8 Feb 2024

Time: 6.00pm - 6.45pm

Venue: Meeting Place

Present: Ian Morrison (Principal), Anne Singh (Presiding Member), Paul Hale, Jenny Wang, Ianny Pori, Douglas Choong (Staff Rep), Leeroy Hohepa, Rhys Attwood (attending by Google meet) (did not attend the google meet)

Apologies: Naddy Naidoo (Associate Principal), Neil Mathew (Student Rep)

In attendance: Raewyne Orbell (Board Secretary)

Opening karakia

Welcome to Board Secretary, Raewyne Orbell.

Agenda

Item	Discussion	Action
Confirmation of members present or apologies	<p>Motion that the apologies be accepted Moved: D Choong Seconded: J Wang Carried</p>	
Confirmation of minutes of previous meeting	<p>Motion that the minutes of the meeting held on 16th November 2023 taken as read and confirmed. Moved: D Choong Seconded: J Wang Carried</p>	
Declaration of interests	<p>Paul/Jenny/Anne: on both MHP Board & MHJC Board. Jenny is a DEEP teacher at MHJC - Husband Jason has quoted and completed building work for MHJC Anne is the Chair of South Auckland electorate</p> <p>Motion: The Board accepts the Declarations of interest Moved by: P Hale Seconded by: J Wang Carried</p>	
Principal's Report	<p>Presented by Ian Morrison</p> <p>Fully staffed</p>	

	<p>Student roll up 50 compared to 2023 Approximately 100k surplus</p> <p>Motion that the Principal's Report be accepted Moved by: A Singh Seconded by: D Choong Carried</p>	
Correspondence		To be provided at next meeting
General Business	<p>1. Election of office bearers</p> <ul style="list-style-type: none"> - Board Presiding Member A Singh nominated by: P Hale Seconded by: D Choong Carried - Deputy Presiding Member: P Hale nominated by: A Singh Seconded by: I Pori Carried - Board Property Committee J Wang nominated by: A Singh A Singh nominated by: J Wang Seconded by: I Pori Carried - Board Finance Committee P Hale nominated by: I Morrison 	<p>A Singh thanked IMO & the Board for all their hard work</p> <p>All BoT members agreed with the nominations</p>

	<p>Seconded by: D Choong Carried</p> <p>- Board Health and Safety Committee J Wang nominated by: A Singh A Singh nominated by: Jenny Wang Seconded by: P Hale Carried</p>	
	<p>2. Cyclical maintenance plan - For Board consideration and approval Motion: The Board accepts the Cyclical Maintenance plan Approved: P Hale Seconded by: D Choong Carried:</p> <p>The committees will meet before the Board meeting and submit their report for approval in the Board documents</p>	<p>Checked and approved by MOE Approved by the Board, to be signed by A Singh at next Board Meeting.</p>
	<p>3. School Delegated Financial Authority A Singh accepts this role Seconded by J Wang Carried</p> <p>4. Code of conduct</p>	<p>Thanks from the Board to Charlene and Geeta for their support and hard work</p> <p>For signature at next meeting</p>

	5. 5 year property plan	To be signed next meeting
	<p>6. Māori & Pasifika student support</p> <p>L Hohepa and Ianny Pori were nominated to act as advocates for the community and to guide the Board regarding appropriate cultural responsiveness.</p> <p>Moved by: A Singh Seconded by: D Choong Carried</p>	
In committee/if required:	<p>D Choong & L Hohepa left meeting at 6.35pm</p> <p>“The Board moves into committee to exclude the public under Section 48, Local Government Information & Meetings Act, 1987, to discuss personnel, @6.35 pm”.</p> <p>The Board moved out of committee @6.42pm</p>	

Closing karakia

Karakia Timatanga (opening)

Toru, Rua, Tahī!

Whakataka te hau ki te uru
Whakataka te hau ki te tonga
Kia mākinakina ki uta
Kia mātaratara ki tai
E hī ake ana te atakura
He tio, he huka, he hau hū
Haumi e, hui e, tāiki e

The West wind has changed
The South wind has fallen silent
The land bristles
The sea has goosebumps
The first rays of a red dawn pierce the night
Revealing snow, ice & frost (from mountains to sea)
The breath of life

Closing Karakia Whakamutunga (closing)

Kia Whakairia te tapu
Kia watea ai te ara
Kia tūruki whakataha ai
Kia tūruki whakataha ai
Hui e! **Tāiki e!**

Restrictions are moved aside
So the pathway is clear
To return to everyday activities
To return to everyday activities
Enriched, unified and blessed

Karakia mō te kai (food)

Nau mai e ngā hua
o Papatūānuku
o Ranginui kete kai
Whītiki kia ora!
Haumi e. Hui e. Tāiki e!

We welcome the gifts of food
provided by earth mother
and sky father, bearer of food baskets
Gifts bound together to sustain all of us!
United and connected as one!

Instructions for participating in the review process:

Go to schooldocs.co.nz

Click Search for your school

Start typing the school's name and select it from the dropdown list.

Enter your community username and password.

- Username: mhjc
- Password: greatness
- click on the relevant policy
- eg Food and Nutrition

The screenshot shows the website for Mission Heights Junior College. At the top, there is a navigation bar with links for Home, Current Review, Useful Links, Forms, Dashboard, and Help. Below the navigation bar is a search bar with the text "Search for: Food and Nutrition" and a "Submit" button. To the right of the search bar are icons for chat, print, and a red icon with a microscope. Below the search bar, there is a list of search results, including "Food and Nutrition", "Health, Safety, and Welfare Policy", "Term 4 2020 - Internal Review", "2022 Review Schedule and Board Assurances", "Three-Year Review Schedule", and "What's New! 2011". The "Food and Nutrition" result is highlighted, and its content is displayed below. The content includes a section titled "Food and Nutrition" with a sub-section "Promoting a healthy food and drink environment". A red banner on the right side of the page reads "UNDER REVIEW Term 3 2022".

Then click on the red icon with the microscope on the right to log in and make a comment.

Then click on the red icon with the